

How To Change a Patient Pathway Schedule Group

Care Team members with the Clinical Level 2 user role have the ability to adjust the time schedule of active Pathways, so they don't have to go into every pathway and change the time schedule individually.

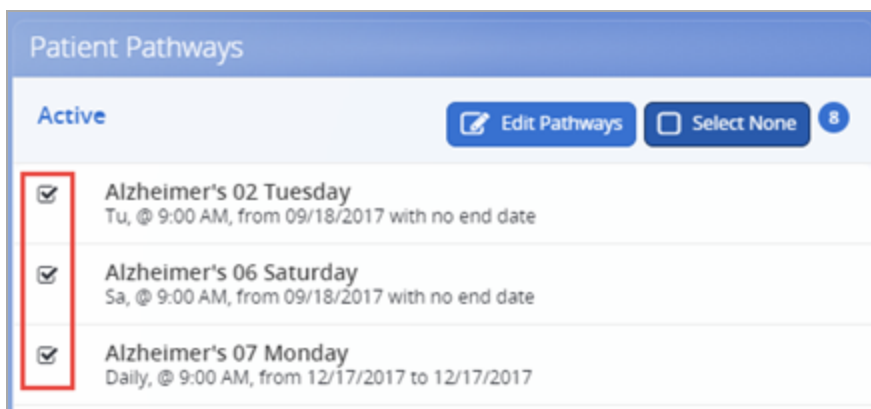
To change an active Pathway schedule:


1. On the **Patients** page, click the patient with a Pathway schedule you want to change.

The Patient Profile page opens.

2. On the **Patient Profile** page, click the **Pathways** tab.
3. In the **Patient Pathways** panel, click **Select All**.

Check boxes appear next to all the active pathways in the list.



 **Note:** You can clear the check box of Pathways that you don't want to update or click **Select None** to clear all check boxes.

4. Click **Edit Pathways**.

The Edit Pathways window appears.

Edit Pathways

Enter New Pathway Time:

09 00 AM

Cancel OK

5. In the **Enter New Pathway Time** boxes, type a new time for the patient Pathway.
6. Click **OK**.

A confirmation message appears.

7. Click **Edit**.

All of the selected Pathways are updated and will be available for the patient during the new scheduled time.